



Bexar County Water Control and Improvement District #10

8601 Midcrown Drive
Windcrest TX 78239

(210) 655-2888

(Posted 10/27/2014, 4:00 pm)

NOTICE OF REGULAR BOARD MEETING

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS, BEXAR COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #10, WILL HOLD ITS REGULAR MONTHLY BOARD MEETING IN COUNCIL CHAMBERS, 8601 MIDCROWN DRIVE, WINDCREST, TEXAS AT 7:00PM, OCTOBER 30, 2014, FOR THE PURPOSE OF CONSIDERING THE FOLLOWING AGENDA.

- I. Call Regular Meeting To Order And Take Attendance.
- II. Swearing In Of Board Director, Ms. Mary Hatch.
- III. Read, Correct/Amend, And Approve Regular Meeting Minutes Of September 25, 2014. Read, Correct/Amend, And Approve Special-Called Board Meeting October 23, 2014.
- IV. Executive/Closed Session. The Board will hold a closed meeting as authorized by Supchapter E, Chapter 551, Texas Government Code, for the following purposes:
 - a. To consult with the District's legal counsel in a closed session, as authorized by Texas Government Code § 551.071(2), to discuss and seek advice of its legal counsel upon one or more matter(s) in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.
 - b. To consult with the District's legal counsel in a closed session, as authorized by Texas Government Code § 551.071(1)(A), to discuss and seek advice of its legal counsel upon pending or contemplated litigation, including litigation initiated against the District by the City of Windcrest (if such lawsuit is pending at the time of the meeting).
 - c. To deliberate the employment, evaluation, reassignment, duties, discipline, or dismissal of the District's General Manager, as authorized by Texas Government Code § 551.074.

As required by Texas Government Code § 551.102, the final action, decision, or vote on a matter deliberated in a closed meeting will be made in an open meeting.

- V. The Board will reconvene in an open meeting.

- VI. Open Forum – Citizens to Be Heard -- a time limit of 3 minutes per individual addressing the Board will be strictly enforced, and each person desiring to address the Board must register prior to the meeting being called to order. A sign-in sheet will be available at the meeting location.
- VII. Possible Action Items. The Board will discuss, deliberate, and possibly take action on the following items.
- a. Consideration and possible approval of a Resolution approving the District's Budget for Fiscal Year 2012, and approving all amendments and adjustments thereto.
 - b. Consideration and possible approval of a Resolution approving the District's Budget for Fiscal Year 2013, and approving all amendments and adjustments thereto.
 - c. Consideration and possible approval of a Resolution approving the District's Budget for Fiscal Year 2014, and approving all amendments and adjustments thereto.
 - d. Consideration and possible approval of a Resolution approving the District's utility service rates for Fiscal Year 2014.
 - e. Consideration and possible approval of a Resolution approving the District's 2014 Infrastructure Improvement Project.
 - f. Consideration and possible approval of a Resolution approving the District's ten year Capital Improvements Plan.
 - g. Consideration and possible approval of a Resolution approving the District's Water and Sewer Infrastructure Rehabilitation Project for 2013/2014.
 - h. Consideration and possible approval of a Resolution approving the District's Water and Sewer Infrastructure Rehabilitation Project for 2012/2013.
 - i. Consideration and possible approval of a Resolution approving the District's Water Conservation and Critical Period Management Plan.
 - j. Consideration and possible approval of a Resolution identifying District officials who are authorized to conduct business on behalf of the District, including but not limited to signing checks and funds transfers.
 - k. Consideration and possible approval of the election of the officers of the District for year 2014.
 - l. Consideration and approval of a Resolution selecting / appointing individuals to fill vacant Board positions.
 - m. Consideration and possible approval of the hiring of Adam Telfer as a District employee and appointing him as General Manager for the District.

- n. Consideration and possible approval of a Public Records/Public Information Request policy. The Policy Will Be Placed Under Bexar County WCID #10 Policy And Procedure Manual Section 4 – General Service Rules And Regulations Subsection (6), and be incorporated into such Manual.
- o. Consideration and possible approval of a Consultant Agreement by and between the District and Richard Frenzel, whereunder the consultant will provide part-time services to the District on an as-needed basis, at the direction of the General Manager.
- p. Consideration and possible approval of a Resolution Approving a Letter of Engagement with the law firm of Langley & Banack, Inc., engaging such firm as additional legal counsel for the District.
- q. Consideration and possible approval of a Resolution directing the General Manager and legal counsel for the District to take all appropriate action, including without limitation, the filing of a countersuit against the City of Windcrest (“City”), in connection with litigation initiated by the City against the District, and pending under Cause No. 2014-CI-16206 in the 57th District Court of Bexar County, Texas.
- r. Consideration and possible approval of a Separation Agreement Incident to At-Will Employment by and between the District and the District’s General Manager.
- s. Consideration and possible approval of a Resolution retaining the services of Fulbright & Jaworski, LLP as bond counsel relating to proposed issuance of debt by the District.
- t. Consideration and possible approval of a Resolution retaining the services of M.E. Allison & Co., Inc. as financial advisor relating to proposed issuance of debt by the District.
- u. Consideration and possible approval of a Resolution approving the District’s Plan Of Finance Pertaining To The Issuance Of Revenue Notes And Authorizing Other Matters Related To The Foregoing.

VIII. Monthly Reports:

- a. Statement Of Operations, Investment Report. Presented By General Manager. Summary Of Income And Expenses For Previous Month. In-Depth Report On Areas That Experienced Significantly Higher Or Lower Levels Than Expected. Update On Investments, Including Balances, Rates Of Return, Maturity Dates, Market Conditions And Quarterly Reserve Accounts Report.
- b. Manager’s Report. Presented By General Manager. Summary Of Significant Activity That Effected Operations Or Has Potential Of Effecting Operations. Includes Personnel Update, Significant Expenditures, Weather Conditions, Capital Improvement Project Status, Operational Statistics, And Any Topics Of General Interest To The Staff Or Board.

c. Water/Sewer Infrastructure Rehabilitation – 2013/14. General Manager And Engineer Will Provide A Progress Report On Water And Sewer Infrastructure Rehabilitation Project For 2013/14.

IX. New Business: Other Business Brought Before The Board. Deliberation and Decision Will Be Tabled Until Next Scheduled Board Meeting In Order To Place Subject On Agenda And Give Staff Time To Evaluate And Make Recommendations.

X. Adjourn.

Adam Telfer
General Manager