

Bexar County Water Control and Improvement District #10

PRE-AUTHORIZED ELECTRONIC PAYMENT PLAN

ABOUT THE PLAN

You can save both time and money with the Bexar County Water Control and Improvement District (WCID) #10 Pre-Authorized Electronic Payment Plan. You won't have to prepare a check for your utility bill every month and think of the postage you'll save! The plan is free and available to qualified customers.

HERE'S HOW IT WORKS

Bexar County WCID #10 will continue to read your meter each month and the statement you receive will contain all the information you are accustomed to seeing, including the amount owed. The only difference is the amount you owe will be withdrawn automatically from your bank account. That means you won't be paying before your bill is due and you'll always pay the lower amount, without late

charges. The best part is you don't have to remember to put the payment in the mail so it reaches Bexar County WCID #10 on time.

WHO IS ELIGIBLE?

Any Bexar County WCID #10 customer who has been a customer 12 consecutive months or more with a good pay record and no bad checks during the last 12 months is eligible. Exception to this policy will be made on a case-by-case bases and decisions of General Manager are final.

HOW TO GET STARTED

Read the Terms of Agreement. Then fill out and sign the application. Mail it or bring the bottom portion of it to our office at 8601 Midcrown Drive, Windcrest, Texas 78239. Don't forget to attach a voided check to ensure your correct bank account number is used.

TERMS OF AGREEMENT

The Pre-Authorized Electronic Payment Plan is designed to pay your utility bill automatically and does not increase or decrease your total bill. Participation does not affect your obligation to pay your bill in full when due.

You may participate if you have a good pay record and no bad checks during the last 12 months and if your bank is an accredited financial institution capable of accepting automatic withdrawals through the Automatic Clearing House Network.

You will be dropped from the plan if the automatic transaction is not honored by your financial institution and you will be charged a return item fee and late payment penalty if applicable.

You must notify Bexar County WCID #10 immediately if there is a change in your bank account where the automatic withdrawal is administered.

You must re-apply for the plan whenever moving to a new address. Any protest of bill amounts should be communicated to Bexar County WCID #10 and not the bank before the date of automatic withdrawal, which is the 10th of the month.

If you wish to discontinue participation in the plan, you may do so at any time by calling Bexar County WCID #10 at (210) 655-2888. You will then revert to normal billing and payment and will be ineligible to reapply for the program for a minimum of 12 months.

CUT ON DOTTED LINE AND RETURN LOWER PORTION ONLY.

PRE-AUTHORIZED ELECTRONIC PAYMENT PLAN

If you wish to participate in the Pre-Authorized Electronic Payment Plan and accept the terms stated above, enter the following information from your bill and mail to Bexar County WCID #10, 8601 Midcrown Drive, Windcrest, Texas 78239 or include your form with your bill payment.

Pre-Authorized Electronic Payment Plan will commence following the receipt and processing of this form by Bexar County WCID #10. The funds withdrawal transaction will be processed on the 10th of each month.

BEXAR COUNTY WCID #10 CUSTOMER NUMBER

CUSTOMER NAME

(Please Print)

(LAST)

(FIRST)

(INITIAL)

SERVICE ADDRESS

BANK NAME

CHECKING

SAVINGS

PLEASE ATTACH A VOIDED CHECK SO WE CAN ENSURE YOUR CORRECT BANK ACCOUNT NUMBER IS USED.

I AGREE WITH THE TERMS OF THIS AGREEMENT AND WISH TO PARTICIPATE IN THE BEXAR COUNTY WCID #10 PRE-AUTHORIZED ELECTRONIC PAYMENT PLAN.

AUTHORIZED SIGNATURE: _____

JOINT SIGNATURE _____

Home Phone: _____

Work Phone: _____