

BEXAR COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. TEN

8601 MIDCROWN
SAN ANTONIO, TEXAS 78239-2445

**REGULAR BOARD MEETING MINUTES
MARCH 20, 2025**

CALL REGULAR BOARD MEETING TO ORDER AND TAKE ATTENDANCE AND PLEDGE OF ALLEGIANCE: The Regular Board Meeting of March 20, 2025, was called to order at 6:00 p.m. by the President of the Board, Ms. Alexander, at the City of Windcrest's Council Chambers, 8601 Midcrown Drive, Windcrest, Texas, for the purpose of considering the following agenda. The Board's President determined that a quorum was present. The Board members present were, Ms. Alexander, Ms. Snead, Mr. Cockerham, Ms. Arnicar and Mr. Guerrero. Also, in attendance were David Wallace, General Manager Leonard Young and Ruben Barrera, Attorney.

- I. **ANNOUNCEMENTS:** THE BOARD OF DIRECTORS OF THE BEXAR COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 10 WILL, DURING THE MEETING, CLOSE THE MEETING AND HOLD AN EXECUTIVE SESSION PURSUANT TO AND IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS OPEN MEETINGS ACT. THE BOARD OF DIRECTORS MAY, AT ANY TIME DURING THE MEETING, CLOSE THE MEETING AND HOLD AN EXECUTIVE SESSION FOR CONSULTATION WITH ITS ATTORNEYS CONCERNING ANY OF THE MATTERS TO BE CONSIDERED DURING THE MEETING PURSUANT TO CHAPTER 441 OF THE TEXAS OPEN MEETINGS ACT.

- II. READ, CORRECT/AMEND, AND APPROVE THE SPECIAL BOARD MEETING MINUTES OF FEBRUARY 20, 2025.

Ms. Arnicar made a motion to approve the minutes as written. Mr. Guerrero seconded this motion. Motion carried.

5 YES 0 ABSTAIN 0 NO 0 ABSENT

- III. ACCEPT VISITOR COMMENTS (STRICT 5 MINUTE TIME LIMIT PER VISITOR). VISITORS THAT WISH TO SPEAK MUST SIGN IN ON THE SIGN-UP SHEET LOCATED AT THE DOORWAY. VISITORS MUST SIGN IN BEFORE THE MEETING BEGINS. VISITOR COMMENTS WILL NOT BE ALLOWED / ACCEPTED AFTER THIS TIME. No visitors spoke.

PUBLIC COMMENT STANDARD STATEMENT

The Board will now open the floor to members of the public for public comment. Individuals will be called in the order they registered on the sign-in sheet prior to the beginning of the meeting. While the Board welcomes comments and participation from the public, please be advised of the following guidelines:

1. *Comments may relate to general matters involving the District or a specific item(s) on the Board's agenda.*
2. *Comments shall be limited to five (5) minutes per individual.*
3. *Comments relating to general matters involving the District shall be presented during the Public Comment Session at the beginning of the meeting.*
4. *Comments relating to a specific item(s) on the Board's agenda may be presented either (a) during the Public Comment Session at the beginning of the meeting; or (b) during consideration of the specific agenda item(s).*
5. *An individual shall register (by including name and address) on the sign-in sheet prior to the beginning of the meeting his/her choice to either comment (a) during the Public Comment Session at the beginning of the meeting or (b) during consideration of each specific agenda item(s).*
6. *At the Board's discretion, if five (5) or more individuals desire to comment on a specific item, such comments shall be limited to two (2) minutes per individual.*
7. *No individual shall transfer his/her allotted time to comment to another individual.*
8. *If (a) an individual needs a translator to translate his/her public comments, and (b) the Board is not providing translation equipment that allows the Board to hear*

translated public comments simultaneously, the comments of an individual using a translator shall be limited to ten (10) minutes per individual.

- 9. Comments should be directed to the entire Board and not to one individual member of the Board.***
- 10. The Board strives to maintain open, courteous, and respectful communications with the public. Please extend the same courtesy to the Board when addressing your comments.***
- 11. While individuals are free to express their opinions, whether positive or critical of any act, omission, policy, procedure, program, or service of the District and/or the Board, the Board does expect that all individuals shall exercise decorum during the conduct of the meeting. Any individual engaging in disruptive behavior, including shouting, the use of vulgar language or gestures, or derogatory comments and statements intended to incite a breach of the peace, and/or preventing, interfering, or otherwise obstructing a lawfully called meeting, may be asked to leave the meeting.***

Pursuant to Section 551.042 of the Texas Open Meetings Act, the Board may not deliberate or decide on any inquiry or concern raised by a member of the public or member of the Board that has not been posted on the agenda. The Board may, however, consider a proposal to place the subject on the agenda for a future meeting, or respond to a question presented to the Board if the response is limited to either a statement of specific factual information or a recitation of existing policy.

IV. CONSENT ITEMS:

A. THE BOARD WILL DELIBERATE AND MAY TAKE ACTION ON A RESOLUTION APPROVING THE RATIFICATION OF THE DISTRICT GENERAL MANAGER'S PAYMENT TO FUTURE ELECTRIC IN THE AMOUNT OF \$1,350.00 FOR ELECTRICAL WORK AT THE DISTRICT'S BOOSTER STATION THAT WILL BECOME PART OF THE DISTRICT'S WATER UTILITY SYSTEM WHICH IS INCLUDED IN THE DISTRICT'S 2025 CAPITAL IMPROVEMENTS PLAN. (BCWCID10 CIP)

B. THE BOARD WILL DELIBERATE AND MAY TAKE ACTION ON A RESOLUTION APPROVING THE RATIFICATION OF THE DISTRICT GENERAL MANAGER'S PAYMENT TO FUTURE ELECTRIC IN THE AMOUNT OF \$951.28 FOR ELECTRICAL WORK AND INSTALLATION OF PUMP HEATERS AT THE DISTRICT'S BOOSTER STATION THAT WILL BECOME PART OF THE DISTRICT'S WATER UTILITY SYSTEM WHICH IS INCLUDED IN THE DISTRICT'S 2025 CAPITAL IMPROVEMENTS PLAN. (BCWCID10 CIP)

C. THE BOARD WILL DELIBERATE AND MAY TAKE ACTION ON A RESOLUTION APPROVING THE RATIFICATION OF THE DISTRICT GENERAL MANAGER'S PAYMENT TO ACT PIPE & SUPPLY IN THE AMOUNT OF \$4,946.53 FOR PARTS AND SUPPLIES FOR THE REPLACEMENT OF THE FIRE HYDRANT AT 8800 FOURWINDS THAT WILL BECOME PART OF THE DISTRICT'S WATER UTILITY SYSTEM WHICH IS INCLUDED IN THE DISTRICT'S 2025 CAPITAL IMPROVEMENTS PLAN. (BCWCID10 CIP)

D. THE BOARD WILL DELIBERATE AND MAY TAKE ACTION ON A RESOLUTION APPROVING THE RATIFICATION OF THE DISTRICT GENERAL MANAGER'S RENEWAL OF A CERTIFICATE OF DEPOSIT IN THE AMOUNT OF \$100,000.00 (AS OF FEBRUARY 28, 2025) WITH OZK BANK FOR TWENTY FIVE (25) MONTHS OR LESS, WHICHEVER WAS MOST ADVANTAGEOUS FOR THE DISTRICT AND ITS RATEPAYERS; RATIFYING THE GENERAL MANAGER'S EXECUTION OF ANY AND ALL DOCUMENTS NECESSARY FOR THE RENEWAL OF A CERTIFICATE OF DEPOSIT IN THE AMOUNT OF \$100,000.00 (AS OF FEBRUARY 28, 2025)) WITH OZK BANK FOR TWENTY FIVE (25) MONTHS OR LESS, WHICHEVER WAS MOST ADVANTAGEOUS FOR THE DISTRICT AND ITS RATEPAYERS.

E. THE BOARD WILL DELIBERATE AND MAY TAKE ACTION ON A RESOLUTION APPROVING AND APPROVING THE RENEWAL OF A CERTIFICATE OF DEPOSIT IN THE AMOUNT OF \$212,411.52 (AS OF FEBRUARY 28, 2025) WITH BROADWAY BANK FOR TWENTY FIVE (25) MONTHS OR LESS, WHICHEVER IS MOST ADVANTAGEOUS FOR THE DISTRICT AND ITS RATEPAYERS; AUTHORIZING AND DIRECTING THE GENERAL MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE RENEWAL OF A CERTIFICATE OF DEPOSIT IN THE AMOUNT OF \$212,411.52 (AS OF FEBRUARY 28, 2025) WITH BROADWAY BANK FOR TWENTY FIVE (25) MONTHS OR LESS, WHICHEVER IS MOST ADVANTAGEOUS FOR THE DISTRICT AND ITS RATEPAYERS.

F. THE BOARD WILL DISCUSS AND MAY TAKE ACTION ON A RESOLUTION AUTHORIZING AND APPROVING THE RENEWAL OF A CERTIFICATE OF DEPOSIT IN THE AMOUNT OF \$125,000.00 (AS OF FEBRUARY 28, 2025) WITH FROST BANK FOR TWENTY FIVE (25) MONTHS OR LESS, WHICHEVER IS MOST ADVANTAGEOUS FOR THE DISTRICT AND ITS RATEPAYERS; AUTHORIZING AND DIRECTING THE GENERAL MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE RENEWAL OF A CERTIFICATE OF DEPOSIT IN THE AMOUNT OF \$125,000.00 (AS OF FEBRUARY 28, 2025) WITH FROST BANK FOR TWENTY FIVE (25) MONTHS OR LESS, WHICHEVER IS MOST ADVANTAGEOUS FOR THE DISTRICT AND ITS RATEPAYERS.

G. THE BOARD WILL DISCUSS AND MAY TAKE ACTION ON A RESOLUTION AUTHORIZING AND APPROVING THE RENEWAL OF A CERTIFICATE OF DEPOSIT IN THE AMOUNT OF \$135,694.95 (AS OF FEBRUARY 28, 2025) WITH FROST BANK FOR TWENTY FIVE (25) MONTHS OR LESS, WHICHEVER IS MOST ADVANTAGEOUS FOR THE DISTRICT AND ITS RATEPAYERS; AUTHORIZING AND DIRECTING THE GENERAL MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE RENEWAL OF A CERTIFICATE OF DEPOSIT IN THE AMOUNT OF \$135,694.95 (AS OF FEBRUARY 28, 2025) WITH FROST BANK FOR TWENTY FIVE (25) MONTHS OR LESS, WHICHEVER IS MOST ADVANTAGEOUS FOR THE DISTRICT AND ITS RATEPAYERS.

Mr. Guerro made a motion to approve the Consent Agenda Items. This was seconded by Ms. Snead. Motion Carried.

5 YES 0 ABSTAIN 0 NO 0 ABSENT

V. ITEMS FOR INDIVIDUAL CONSIDERATION:

A. A PRESENTATION BY THE GENERAL MANAGER AND THE DISTRICT'S ENGINEER REGARDING THE DISTRICT'S 2025 CAPITAL IMPROVEMENTS PLAN; AND BOARD DELIBERATION REGARDING THE DISTRICT'S 2025 CAPITAL IMPROVEMENTS PLAN.

B. THE BOARD WILL DELIBERATE AND MAY TAKE ACTION ON A RESOLUTION AUTHORIZING AND APPROVING THE DESIGN AND INSTALLATION OF A CONCRETE PAD AND BUILDING FOR THE DISTRICT'S GENERATOR TO BE LOCATED AT ITS WELL #4 SITE LOCATED AT 8214 FOURWINDS DRIVE; AUTHORIZING THE DISTRICT'S ENGINEER TO PROCEED WITH THE DESIGN OF, AND SOLICIT WRITTEN COMPETITIVE BIDS ON UNIFORM WRITTEN SPECIFICATIONS FROM AT LEAST THREE BIDDERS FOR THE INSTALLATION OF A CONCRETE PAD AND BUILDING FOR THE DISTRICT'S GENERATOR TO BE LOCATED AT ITS WELL #4 SITE LOCATED AT 8214 FOURWINDS DRIVE; AND AUTHORIZING AND DIRECTING THE DISTRICT'S GENERAL MANAGER AND ENGINEER TO EVALUATE ALL RESPONSIVE BIDS FOR THE INSTALLATION OF A CONCRETE PAD AND BUILDING FOR THE DISTRICT'S GENERATOR TO BE LOCATED AT ITS WELL #4 SITE LOCATED AT 8214 FOURWINDS DRIVE AND PRESENT A RECOMMENDATION TO THE BOARD OF THE BID RESPONSE DEEMED TO BE MOST

ADVANTAGEOUS TO THE DISTRICT FOR SUBSEQUENT CONSIDERATION AND ACTION BY THE DISTRICT'S BOARD.

Mr. Cockerham made a motion to approve this Resolution. This was seconded by Ms. Snead. Motion Carried.

5 YES 0 ABSTAIN 0 NO 0 ABSENT

C. THE BOARD WILL DELIBERATE AND MAY TAKE ACTION ON A RESOLUTION AUTHORIZING AND APPROVING THE DESIGN AND INSTALLATION OF A COVERED STORAGE AREA FOR THE DISTRICT'S MATERIALS TO BE LOCATED AT 601 RICHFIELD (100 ELEVATED STORAGE TANK); AUTHORIZING THE DISTRICT'S ENGINEER TO PROCEED WITH THE DESIGN OF, AND SOLICIT WRITTEN COMPETITIVE BIDS ON UNIFORM WRITTEN SPECIFICATIONS FROM AT LEAST THREE BIDDERS FOR THE INSTALLATION OF A COVERED STORAGE AREA FOR THE DISTRICT'S MATERIALS TO BE LOCATED AT 601 RICHFIELD (100 ELEVATED STORAGE TANK); AND AUTHORIZING AND DIRECTING THE DISTRICT'S GENERAL MANAGER AND ENGINEER TO EVALUATE ALL RESPONSIVE BIDS FOR THE INSTALLATION OF A COVERED STORAGE AREA FOR THE DISTRICT'S MATERIALS TO BE LOCATED AT 601 RICHFIELD (100 ELEVATED STORAGE TANK) AND PRESENT A RECOMMENDATION TO THE BOARD OF THE BID RESPONSE DEEMED TO BE MOST ADVANTAGEOUS TO THE DISTRICT FOR SUBSEQUENT CONSIDERATION AND ACTION BY THE DISTRICT'S BOARD.

Ms. Snead made a motion to approve this Resolution. This was seconded by Mr. Guerrero. Motion Carried.

5 YES 0 ABSTAIN 0 NO 0 ABSENT

V. BRIEFING SESSION

A. STATEMENT OF OPERATIONS AND INVESTMENT REPORT. SUMMARY OF INCOME AND EXPENSES FOR PREVIOUS MONTH. IN-DEPTH REPORT ON AREAS THAT EXPERIENCED SIGNIFICANTLY HIGHER OR LOWER AMOUNTS THAN EXPECTED. UPDATE ON INVESTMENTS, INCLUDING BALANCES, RATES OF RETURN, MATURITY DATES, AND MARKET CONDITIONS.

1.	STATEMENT OF OPERATIONS:	<u>FEBRUARY 2025</u>
a.	Operating Revenue:	\$ 206,746.14
b.	Operating Expenses:	\$ 177,737.10
c.	Operating Income	\$ 29,009.04
d.	Non-Operating Income	\$ 2,602.32
e.	Total Income	\$ 31,611.36
2.	INVESTMENT REPORT:	
a.	Operating Account Balance	\$ 604,683.30
b.	Investments:	\$1,474,641.33
c.	Grand Total	\$2,079,651.72

B. MANAGER'S REPORT. SUMMARY OF SIGNIFICANT ACTIVITY THAT AFFECTED OPERATIONS OR HAS POTENTIAL OF AFFECTING OPERATIONS. INCLUDES PERSONNEL UPDATE, SIGNIFICANT EXPENDITURES, WEATHER CONDITIONS, CAPITAL IMPROVEMENT PROJECT STATUS, OPERATIONAL STATISTICS, AND RESPONSES TO INQUIRIES FROM THE BOARD AND / OR VISITORS.

1.	SIGNIFICANT EXPENDITURES: (OVER \$5,000)	<u>FEBRUARY 2025</u>
	SAWS	\$ 58,916.22
	EAA	\$ 9,300.00

2. Water Usage Update: Our current pumpage for February 2025 was 18,353,000 gals, Total pumpage for the year is 121.46 acre/ft. The District's total Edwards permit is 1625.00 acre/ft. The Edwards Aquifer is currently around 630.4 ft. We are in STAGE III Restrictions. We are currently pumping 700,000 gal/per/day.

3. We are still replacing old water meters that no longer function. This will be a normal operational procedure. We are starting the replacement of broken and old gate valves throughout the system. Still replacing bad curb-stops on meter change outs.

4. Working with the Engineers, on 2024-2025 Capital Improvement Projects.

VI. THE REGULAR SESSION OF MARCH 20, 2025, REGULAR BOARD MEETING IS HEREBY RECESSED TO HOLD AN EXECUTIVE SESSION AND DISCUSS THE MATTERS LISTED BELOW PURSUANT TO SECTIONS 551.071 AND 552.074 OF THE TEXAS OPEN MEETINGS ACT. The Board did not go into executive session.

VII. EXECUTIVE SESSION

A. THE BOARD WILL (1) DELIBERATE THE EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF THE DISTRICT'S EMPLOYEES, INCLUDING THE DISTRICT'S GENERAL MANAGER AS AUTHORIZED BY TEXAS GOVERNMENT CODE § 551.074; AND (2) CONSULT WITH THE DISTRICT'S LEGAL COUNSEL REGARDING LEGAL ISSUES INVOLVING THE EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF THE DISTRICT'S EMPLOYEES, INCLUDING THE DISTRICT'S GENERAL MANAGER AS AUTHORIZED BY TEXAS GOVERNMENT CODE § 551.071(2)

B. THE BOARD WILL CONSULT WITH THE DISTRICT'S LEGAL COUNSEL IN A CLOSED SESSION, AS AUTHORIZED BY TEXAS GOVERNMENT CODE § 551.071(2), TO DISCUSS AND SEEK ADVICE UPON ONE OR MORE MATTER(S) IN WHICH THE DUTY OF THE ATTORNEY TO THE DISTRICT UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH CHAPTER 551, TEXAS GOVERNMENT CODE.


****AS USED HEREIN, "CLOSED MEETING" SHALL HAVE THE DEFINITION ASCRIBED TO THAT TERM BY TEXAS GOVERNMENT CODE § 551.001. AS REQUIRED BY TEXAS GOVERNMENT CODE § 551.102, THE FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN A CLOSED MEETING WILL BE MADE IN AN OPEN MEETING****

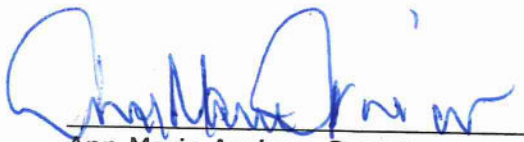
VIII. THE REGULAR SESSION OF THE REGULAR BOARD MEETING OF MARCH 20, 2025, IS HEREBY RECONVENED. The Board did not go into executive session.

IX. OTHER BUSINESS BROUGHT BEFORE THE BOARD. (NO DELIBERATIONS AND / OR DECISION WILL OCCUR EXCEPT TO PLACE THE SUBJECT ON THE AGENDA FOR THE NEXT SCHEDULED BOARD MEETING AND GIVE STAFF TIME TO EVALUATE AND MAKE RECOMMENDATIONS. Our next Regular Board Meeting will be on Thursday, April 17, 2025, at 12:00 (noon) (PLEASE NOTE THE TIME CHANGE). The District Billing system

has been updated. Beginning April 30, 2025, the District Billing statement will no longer be a card but a letter to provide you with more information. It will be enclosed in an envelope and should help with the delivery.

- X. ADJOURNMENT. The Bexar County Water Control and Improvement District No. 10 Board of Directors Meeting of March 20, 2025, is hereby adjourned at 6.48 p.m.


Bertie S. Alexander, President


Ann Marie Arnica, Secretary

Date: 17 Apr 25